

Journal of the Korean Astronomical Society  
**Checklist for Authors**

The following checklist is for your personal use. You do not need to submit it to the JKAS Office.

**To be checked before submission of your article:**

| Item  | Yes | No |
|---|-----|----|
| Did you read carefully the Author Guideline on the JKAS web page?   |     |    |
| Are you sure that the subject of your article appropriate for JKAS?   |     |    |
| Do you fully understand the JKAS Ethics Policy, and can you warrant that your work conforms to this policy? |     |    |
| Did you use the latest version of the JKAS LaTeX class?   |     |    |
| Did you format your article into a single PDF file?   |     |    |
| Did you make sure that you can be contacted by e-mail at any time?  |     |    |

**To be checked after submission of your article:**

| Item  | Yes | No |
|---|-----|----|
| Did you receive an acknowledgment of receipt with an article ID number?                                   |     |    |
| Have you been in contact with the Scientific Editor in charge of your article within the last four weeks? |     |    |

**To be checked after acceptance of your article:**

| Item   | Yes | No |
|--|-----|----|
| Did you carefully check the galley proof for your paper and submit your comments to the JKAS Office? |     |    |
| Did you return the completed Publication Agreement?  |     |    |
| Did you receive the invoice for your publication fees and make the payment in time?                  |     |    |
| Did you check the published online version of your article?  |     |    |

If you have to answer any of the questions above with “No”, please make the necessary arrangements or contact the JKAS Office for assistance.

WWW: <http://jkas.kas.org>

E-mail: [jkas@astro.snu.ac.kr](mailto:jkas@astro.snu.ac.kr)